

**Alice Ferguson Foundation
Job Description**

JOB TITLE: Environmental Educator - Allegany County Public Schools, Outdoor School

ORGANIZATION: Alice Ferguson Foundation, Accokeek, MD

CLASSIFICATION: Part Time. Sept 6th - 30th.

REGULAR or TEMPORARY: Regular

REPORTS TO: Program Manager

Location: Rocky Gap State Park

Pay: \$18/hour

POSITION SUMMARY

Facilitate student field studies for the Allegany Public Schools, 7th grade Outdoor School at Rocky Gap State Park. Seeking educators with strengths in water chemistry, invasive plant species, macroinvertebrates and sedimentation/land use. Program runs for 4 weeks in September.

ESSENTIAL FUNCTIONS

Primary Role(s):

- Teach Allegany County 7th grade students the Bridging the Watershed curriculum through the Outdoor School Program run by the Alice Ferguson Foundation. Focus on water chemistry, invasive plant species, macroinvertebrates and sedimentation/land use.
- Program runs daily from Sept 6 to Sept 30 (Monday - Thursday) from approximately 8am to 3pm.
- Maintain inventory of equipment and supplies, keeping organized and in good working order.
- Perform data entry of education program surveys.
- Help with education program administrative needs and care and maintenance of equipment.
- Maintain safety of students.
- Follow AFF protocols and safety guidelines for COVID-19.

SCOPE OF WORK

Work is highly physical and active. Must be comfortable working with middle school classes of 30 students in an outdoor setting. Program conducted rain or shine. Must be able to walk on trails for up to 2 miles per day.

AFF FUNCTIONS

Professional Standards of Conduct

- Exhibit teamwork and cooperation by sharing knowledge, coordinating duties with other staff, and demonstrating the willingness to assist others as needed.
- Exhibit leadership by taking initiative, mentoring and problem-solving.
- Dress appropriately, use time wisely and meet deadlines.
- Treat staff members, students, teachers, partners and visitors with courtesy and respect.
- Initiate and respond positively to suggestions for improving service.
- Maintain AFF educational equipment.
- Maintain confidentiality of privileged and sensitive information.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- High School degree required. College degree or equivalent is preferred. One full year of relevant work experience is preferred. A BA/BS in education, environmental education, biology or other sciences is a plus.
- Educators from Allegany Public Schools or ranger preferred.
- Physical ability to hike on uneven terrain for up to three hours, and lift objects up to 50 lbs.
- Able to work out of doors in all types of weather.
- Understand and teach ecological concepts. Exhibit knowledge of local flora and fauna.
- Impart to children an appreciation of the natural environment and respect for all living things.
- Demonstrate skill in handling groups of children and adults by engaging and keeping their interest while effectively managing group logistics.
- Anticipate safety concerns.
- Take appropriate action in case of injury or illness.
- Use equipment safely and proficiently.

HOW TO APPLY

Please send a cover letter and resume to apply@fergusonfoundation.org
Applications will be accepted until the position is filled. Contact Sarah Kempfer with questions.
skempfer@fergusonfoundation.org

Equal Opportunity Employer / Minorities / Female / Disabled / Veteran

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required. Management reserves the right to modify, add, or remove duties and to assign other duties as necessary.